

## **DEPUTY MANAGER – GREENFINGERS PROJECT**

### **ROLE DESCRIPTION**

**Reports to:** Charity Manager  
**Location:** Basingstoke  
**Salary:** £23,000 per annum  
**Hours:** 37.5 hours per week

**Team management of a friendly, thriving community-based gardening project supporting people with a learning disability based on a large allotment site in the heart of Basingstoke.**

#### **Job Role**

Working with the Charity Manager to ensure good standards of care are maintained.

Good project management and organisational skills.

Undertake care assessments of people we support as well as working closely with parents and healthcare professionals.

Helping to grow and develop the project.

Key involvement to continue our work with quality and effective Social and Therapeutic Horticulture based projects.

Working with staff and volunteers with the day-to-day delivery of daily tasks.

#### **Skills required**

Essential to be able to support the project and manage staff and volunteers as well as the ability to motivate others.

IT skills, general administration.

Good English, numeracy and writing skills

Strong organisational and time management skills

Knowledge and experience of adult and social care

Basic Knowledge and experience of Horticulture

We are looking for an individual that has experience in the care profession and understands the support needs of people that have a mild to moderate learning disability that love being in the great outdoors, working with their hands, growing plants, and vegetable to enjoy and sell at our monthly plant sales.

We have an amazing team of volunteers and people that attend our service which make a great atmosphere to work in and be part of. If you think you are the person for this wonderful much loved project and have most of the skills then please apply.